



Town of Garrett Park
PO Box 84
4600 Waverly Avenue
Garrett Park, Maryland 20896

Regular Meeting of Town Council
Garrett Park Town Hall
10814 Kenilworth Avenue
Garrett Park, Maryland 20896

Town Council Meeting: 16 June 2014

Minutes

Call to Order: Mayor Benjamin called the meeting to order at 7:33 PM. Present were Councilmembers Flynn, Wegner, and Welch. Also present were Town Manager Swearingen, a small number of Town residents including members of the Sidewalk Advisory Committee and Randy Auerbach from the Bugle.

Approval of Agenda: Councilmember Wegner requested the addition of an agenda item: Discussion of the Letter from the Sidewalk Advisory Committee. The agenda was approved as modified.

Presentations by Residents: There were no presentations by residents.

Approval of Minutes: The minutes of the May 26, 2014 regular meeting were approved as presented without objection.

Action

- **Approval of Personnel Policies.** Councilmember Flynn presented the Personnel Policies pertaining to General Provisions, Compensation, Holidays and Leave which the Council has been working on for many months. She noted that the Policies and the Resolution adopting them specifically address the issue of accumulated Compensatory Time and Annual Leave by addressing those accumulations by current employees apart from the future Personnel Handbook. Mayor Benjamin pointed out that the goal of the Personnel Policies process is to codify all Personnel related items. The process is part of a series of changes, beginning last year with the codification of the retirement benefit and will end with a complete update of policies. The Mayor and Council members thanked Councilmembers Flynn and Schulp for their diligent work. The Resolution was MOVED by Councilmember Flynn, SECONDED by Councilmember Welch and approved unanimously.

- **Approval of Hazard Mitigation Plan.** Councilmember Welch gave a presentation on the recommendation to adopt the Hazard Mitigation Plan Approved by Montgomery County in 2013. The County has requested adoption of the plan which, if approved, will

Town Manager's Report: The Financial Report and the Town Manager's report were discussed and are attached to these minutes.

Adjournment

The meeting was adjourned at 8:22 PM.



Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gene Swearingen".

Gene Swearingen, Clerk-Treasurer